Sue Scarbro's Accident or Injury Policy

Rationale

I am committed to ensuring children are cared for in a safe environment that reduces the chance of accidents and injury.

Procedure

I hold a current Paediatric First Aid Certificate, which is available for parents/carers to see upon request. A first aid box with appropriate content for the number and ages of children being cared for will be accessible at all times. This is regularly checked and re-stocked as necessary.

I will obtain written parental permission to seek emergency medical advice or treatment so that, in an emergency, medical help can be accessed without delay.

If there is an accident or injury to a child, I will reassure the injured child whilst making sure that the other children in my care are safe and reassured. I will assess the extent of the injury and will carry out any first aid procedures that are necessary and that I have been trained to do.

I will contact parents/carers straight away, unless the child's injury requires emergency medical treatment, in which case I will contact the emergency services beforehand. I will then contact parents/carers as soon as possible and will accompany the child to the hospital. I will either take the other children with me, or call my emergency back-up cover (Nicki Moon) to care for them.

If I am outside of my premises, the child may be treated or assessed by another trained professional such as the first aider within that premises.

Accident records will be completed with details of the accident or injury and first aid treatment given which parents/carers will be requested to sign on the same day, or as soon as is reasonably practicable.

I have a duty to inform Ofsted of any serious accident, injury to, or death of, any child whilst in my care - and of the action taken. Notification must be made as soon as is practicable, but certainly within 14 days of the incident occurring, otherwise an offence would be committed. I also have a duty to inform the local child protection agencies and Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) of any serious accident or injury to a child in my care, and act on advice given from the agency.

I will need to inform my insurance company of any details relating to a serious accident or injury. It is important that parents/carers keep me informed regarding a child's condition following an accident or injury that has occurred whilst in my care - and whether or not medical advice has been sought. This will ensure I will continue to meet a child's needs whilst in my care, and enable me to make the correct notification should it be necessary at a later date.

If I have an accident, I will get the nearest responsible adult to help, while my emergency back-up cover is being contacted. This is in line with my Safety on Outings Policy. After a significant event, I will seek additional support to maintain children's well-being if needed.

Childminder's Signature: SScarbro

Date: January 2025