Sue Scarbro's Childminder-Parent contract

Private and confidential

This contract and any supporting documentation constitute a legally binding agreement for childminding services.

This contract is to be completed with the application form and parental consent forms; please complete one set of forms for each child.

Details of Childminder:

Name: *Sue Scarbro*

Address: *36 Furneaux Avenue, PL2 3HA*

Telephone Number: *07775611535*

Email Address: suescarbro@gmail.com

Ofsted Registration Number: *2634990*

Public Liability Insurance company: *Morton Michel*

Details of Child

Child's Name:

Preferred Name:

Date of Birth:

Details of Parent/s or Carer/s

Person with parental responsibility

Name:

Person with parental responsibility

Name:

The following items will be provided by:

Childminder	Parent
Nappies and wipes Sun protection cream Wet weather clothes, boots	Lunch and snacks, drinks. Change of Clothes Baby Milk Coat, hat, gloves Specialist equipment or foods

Fees
My fees are £6 per hour, which will be invoiced and needs to be paid a month in advance. I provide nappies and wipes. I am closed at weekends and bank holidays.

Funding
As childminders receive our payment from the government at the beginning of each term, funded children cannot change provider mid-term, so must stay with me for the whole term: Spring, Summer or Autumn. Due to the amount per hour that we receive from the government for 3 and 4 year olds, currently I require a £1 top up for each hour that funded children are at my house. I only offer standard funding for term time only. Each term has a different number of weeks that funding is offered, if you require childcare on days that it doesn't offer then normal fees will apply.

Late fees and late child collection:
I will charge £2 per day if your fees are late.
If your child is not collected on time, I will need to charge double fees in half hour increments.

Fees for Absences
If I am ill, I will refund your fees.
If you or the child is ill, fees will still be payable.

Holidays
A minimum of 4 weeks' notice to be given by myself and parents of forthcoming holidays, otherwise normal payment fees will be due.

Deposit
This will hold the place open and be deducted from the fees when childminding starts. This is to be paid once the application has been completed.
Deposit held: £100

Date Payment due: The last day of each month.

Notice period of changes to contract or termination of Contract is 4 weeks:
To end the childminding agreement, 4 weeks' notice in writing is to be given by the parents or the childminder, otherwise normal payment fees will be due.

Settling in Period
A settling in period of 2 weeks is offered, during which time the notice period does not apply.

Parents or childminder have the right to terminate the contract immediately and without prejudice in the following circumstances: (Either party reserves the right to request legal advice in the case of contract termination.)

- Non-compliance with policies and procedures
- Non-payment of fees
- Child behaviour that does not improve after consistent support from parents and childminder
- Behaviour which is not conducive to a safe working environment
- Non-compliance with the contract

I/We have read and agree to the terms and conditions set out in this agreement

Childminder:
I agree to provide suitable activities & outings to promote your child's learning and development.
I will ensure that your child's physical, social and emotional needs are met.
I will give regular feedback on your child and their progress.
I will comply with Ofsted registration requirements and have up to date Public Liability Insurance.
I will ensure that all documentation is completed and stored securely.
I will ensure that you are given copies of the contract, child application form and the signed parental permission forms.

Childminder Signature: SScarbro **Date: January 2025**

Parents:
I agree to pay fees as set out in this contract, on time, and to arrive promptly when delivering and collect my child.
I will inform my childminder of any illness or accidents that occur outside of the childminding setting.
I will provide any information required by my childminder in connection with registration and be available to receive the feedback from my childminder regarding my child's day.
I will work closely with the childminder to promote the best possible well-being and outcomes for my child.

Parent's Signature: **Date**: