Sue Scarbro's Childminding Consent Forms

These forms need to be completed and signed by the Parent/Carer(s) who have Parental Responsibility for the child. It is good practice to complete these alongside parent/carers to answer any questions they may have.

GDPR Requirement for completing consent forms

In order to comply with the GDPR (General Data Protection Regulation), you **must** make all reasonable efforts to verify that each person giving consent does, in fact, hold parental responsibility for the child. This means that you will need to check the relevant documentation that shows this. Depending on the family structure it will be one or more documents from the following list:

Indicate which has been seen.

Birth Certificate- biological parents/ civil partners
Residence Order (prior to 2014) – biological father/ step parent
Child's Arrangement Order (since 2014) – biological father/ step parent/foster parent
Parental Responsibility Agreement--biological father/ same sex non civil partner
Parental Responsibility Order – biological parent
Adoption Certificate – adoptive parents (also known as an adoptive birth certificate)
Parental Order – surrogate parent
Special Guardianship Order – foster parents

Consent Form Information

These consent forms help you to meet the following Safeguarding Welfare Requirements of the Statutory Framework for the Early Years Foundation Stage. Please be sure to read the following sections of the Framework before completing this form with Parent/Carer(s).

Consent 1 & 2 - Outings, p.31 (3.65)
Consent 3, 4, 5 & 6 - Outings, p.31 (3.66)
Consent 7 - Premises, p.30 (3.62)
Consent 8 – Accident or injury, p.28 (3.50)
Consent 9 - Risk Assessment, p.31 (3.64)
Consent 10 – Medicines, p27 (3.45 & 3.46)
Consent 11 & 12 - Health, p.27 (3.45 & 3.46)
Consent 13 – Information and Records, p. 31 (3.69)

Due to the introduction of the Human Rights Act 1998, if you wish to take photographs of minded children, you will need to obtain written permission for this, stating where the photographs will be used/displayed.

Photograph consents – Child Protection, p.16 (3.4 & 3.5)

There is space on each form for consent signatures where Parent/Carer(s) can “opt out” if they wish. Once the form has been completed you must familiarise yourself with it, keep it in a confidential manner, and review it regularly with the Parent/Carer(s).

Also included in this pack is a separate form ‘Special Outing Consent Form’ for you to use for occasional separate outings that you would need to ask parents specific permission for, such as longer journeys to beaches, national museums or tourist attractions.

Consent Form

Name of child:

Address of child:

Name of parent/carer(s):
(with parental responsibility for named child)

Date of completion:

I/We hereby give *Sue Scarbro* permission to:

1. Take my child on outings e.g. park, toddler groups, childminding support groups etc.
   Signature(s):
2. Let my child have supervised access to play on age-appropriate play equipment.
   Signature(s):
3. Take my child in the childcare provider's car, using appropriate car seats/belts for the child's age and weight, as long as the childcare provider has business use car insurance.
   Signature(s):
4. Transport my child in a private vehicle, using appropriate car seats/belts for child's age and weight.
   Signature(s):
5. Take my child on public transport.
   Signature(s):
6. Allow my child to be picked up by the following people (The childcare provider should have met these people first and will not allow anyone else to collect your child, unless you have contacted them and advised them otherwise).
   Signature(s):

Names of authorised people:

Password to be used by the authorised people:
(this will confirm identification if person is not already known to the childcare provider).

7. Seek emergency medical advice or treatment for my child (Childcare provider is to contact me at soonest possible time)
   Signature(s):

8. I understand that in the event of an emergency, my child may be left in the care of a responsible adult, if possible one of those listed below, until I can arrange for them to be collected (Childcare provider is to contact me at the soonest possible time).
   Signature(s):

Names of responsible adults*: Nicki Moon*

9. Administer the following non-prescription medicines to my child, providing that s/he contacts me beforehand. (I understand that separate, ***prior*** written permission is required for prescription medications).

   Named medicines:

Signature(s):

Consent form for taking Photographs/Video Images

As a childcare provider, I will be taking photographs/video images of your child. All photographs/video images will be available to you. I will not take photographs/video images of your child in any situations or use the images in any other manner than those you have authorised, unless you have given me written permission to do so. Parent/Carer(s) have a right to disagree with any photograph/video image of their child being used, and all such pictures will be deleted.

Name of child:

Address of child:

Name of parent/carer(s):
(with parental responsibility for named child)

Date of completion: I/We agree to the following conditions of use:

1. All photographic images will be stored for a period of 1 week, unless you notify me otherwise.

2. Personal details or full names (which means both the first name and surname) of any child will not be used.

2. Only images of children who are suitably dressed and in an appropriate environment will be taken. This will reduce the risk of such images being used inappropriately.

4. The setting is registered with the Information Commissioners Office (ICO) as a Data Collector.
Signature(s):

I/We hereby give: *Sue Scarbro* permission to:

1. Use photographic/video images in the childcare provider's coursework, if undertaking a childcare qualification/training. (Back of heads only)
Signature(s):

2. Use photographic/video images in the child's development file.
Signature(s):

3. Use group photographic/video images which include my child in the development files of other children in the childcare provider's care.
Signature(s):

4. Store photographs/video images on the childcare provider's devices.
Signature(s):

5. Use photographic/video images on the childcare provider's business website, showing back of heads only. **- please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.**
Signature(s):

6. Use social media platforms for sharing photographs of my child. (Back of heads only) **Please note that social media platforms may not comply with the GDPR and this may add an extra risk of information being hacked/misused.**

Indicate the social media platforms that permission applies to:

- ☐ WhatsApp.
- ☐ Childminders business Facebook Page that privacy settings are set to only allow only 'friends' and/or 'friends of friends' to view.

- ☐ Childminders business Facebook Page that is used for marketing purposes that doesn't privacy settings set as 'public'.

Signature(s):

Childminder signature: SScarbro

Date: January 2025