# Sue Scarbro's Settling in Policy

## Rationale

Research shows that children learn best when they are healthy, safe, secure, when their individual needs are met and when they have positive relationships with the adults caring for them. In order to achieve this for the children I care for, I aim to provide enough time for children to get to know me and my childminding setting before parents/carers leave their child with me.

## Procedure

I will discuss with parents/carers the individual needs of the child before a place can be offered to ensure that the needs of all children can be catered for. Copies of all policies and procedures will be available to parents/carers before a place can be confirmed in order to help them decide if the setting is their choice of childcare provision.

Settling in visits both with and without parents/carers are provided to help the child become familiar with the setting, the routines and the other children and adults within the setting. This will also start to help me to build an emotional attachment with your child, which will be needed for your child to thrive in my setting. I offer a 1 hour settle session with the parents, and 1 hour without, if you require more they will be chargeable.

Settling in visits will be carried out over as long a period of time as needed for both the child and the parents/carers. Written information about the child, along with written parental consent and a contract need to be in place before the child can be left without parents/carers.

I will work with parent/carers to ensure I have adequate information about parents/carers' wishes for their child, and will adhere to them wherever possible including likes, dislikes, routines, favourite activities and how to comfort them when needed. I start a WhatsApp group with the parents which will include any information about feeding, sleeping, activities as well as photos.

Within my setting, I will help ensure that every child's learning and care is tailored to meet their individual needs. I will also engage and support parents/carers in guiding their child's development at home.

Childminder's Signature: SScarbro

Date: January 2025